Addendum No. 1

for

St. Andrew the Apostle Catholic Church and Restrooms Renovations

3101 Eton Street
New Orleans, LA 70131

February 19, 2018

Forte and Tablada
9107 Interline Avenue
Baton Rouge, LA 70809

EDS, Inc.
17494 Cherry Creek Rd.
Prairieville, LA 70769

Crumb Engineering, LLC
4609 Fairfield Street
Metairie, LA 70006

Structural Engineer
Electrical Engineer
Mechanical/ Plumbing Engineer

Note: The attached are memoranda of changes, corrections, or additions to the Project Manual and Drawings of the above referenced project. Such changes, corrections, or additions are being made prior to the bidding of the project. In all particulars wherein these memoranda differ from the Project Manual and Drawings, this Addendum shall govern.
ADDENDUM NO. 1
St. Andrew the Apostle Catholic Church and Restrooms Renovations

GENERAL

1. In follow-up to the PreBid Meeting held February 6, 2018, the complete AHERA manual was requested by a bidder and is included for informational purposes only. The AHERA AAC-8 AHERA Management Plan for St. Andrew the Apostle and the worker notification and acknowledgment form is attached. The location of asbestos-containing building material is listed in Part B, Section III. The AHERA Manual is sixty-eight pages total. The worker notification and acknowledgment form is two pages. The worker notification and acknowledgment forms are located on pages 73-74 (page numbers found in the bottom right-hand corner of each page in this addendum) and must be signed, filled out, and returned to the Architect.

2. The Owner will issue a Notice to Proceed dated April 9, 2018. Bidders to figure time based on that start date.

4. The Owner will be responsible for asbestos abatement prior to school restroom renovations including air clearances. Asbestos abatement will begin the first day when school has ended for the summer, May 31, 2018 and should last approximately three days for abatement and two days for air clearance results.

5. Contractor is responsible for coordination of owner-provided termite treatment with owner’s vendor related to all earthwork pretreatment prior to concrete pours. Notification to occur at least 2 business days prior to pours. Contact Architect for Termite Treatment Vendor contact information.

6. The permitting costs for the City Permit and Fire Marshal Permit have been handled and paid by the Architect on behalf of the owner.

PROJECT MANUAL

Architectural

1. Section 011000-1 – Summary
   1.03 Work By Owner
   B. Owner will supply the following for installation by the Contractor
      Modify 1. Statues and Bases, where designated
      Add 3. Floor Tile, Type FT3: Floor tile supplied by owner to match existing Narthex floor tile, and Floor Tile, Type FT4: Floor tile supplied by owner to complement existing Narthex floor.

2. Section 014000-1 – Testing Services
   1.02 Related Requirements
   A. Refer to the following specification sections for work that is associated with field testing of materials.
      Add 4. Steel Decking
      5. Cold Formed Metal Framing

3. Section 034900 – GFRC
   1.4 Submittals
   Add I. Refer to paragraph 1.6 B to confirm compliance with PCI-MNL-130

1.6 Testing
   Delete paragraph A. Independent Testing

2.1 Manufacturers
   A. Manufacturer:
      Change the Basis of Design from Advanced Cast Stone to:
      1. Advanced Architectural Stone Inc. 115 Lee Street, Everman, TX. 76140
4. Section 043000 – Cast Stone
   2.1 Manufacturers
   A. Manufacturer:
      Change the Basis of Design from Advanced Cast Stone to:
      1. Advanced Architectural Stone Inc. 115 Lee Street, Everman, TX. 76140
         Tel: (800)-687-4352 Fax: (817) 293-6378.
         Website: www.advancedcaststone.com
      Add:  2. Premier Stoneworks
           1455 SW 4th Ave
           Delray Beach, FL 33444
           Phone: (561) 330-3737
           Fax: (561) 330-7122 https://premier-stoneworks.com/

5. Section 081450 – Custom Wood Doors
   1.06 Warranty
   Clarification: The front entry doors are custom fabricated wood doors, much like ones
   made in a millwork shop, thus they carry no additional warranty past the
   typical one year contractor’s warranty.

6. Section 087100 – Door Hardware
   2.03 Decorative hardware (Entry Doors)
      C Mortise Automatic Flushbolts
      Add: …with brass flushbolt end clips, top and bottom, dark bronze.

7. Section 095100 – Suspended Acoustical Ceilings
   2.01 Acoustical Units
      C. Acoustical Tile ACT-2: Per A6.1 in the drawings, in lieu of matching the existing ceiling
         tile, replace all ceiling tile in Narthex (Narthex only, exclude balcony overhang in
         Nave) with Armstrong Cirrus High NRC 15-16” Angled Tegular, Item # 556, 24” X 24”
         X 7/8” ceiling panel in White. Return existing ceiling tiles removed in the Narthex to the
         owner.

DRAWING SET

Architectural

T1
   • Clarification: Drawing reference 3/A10.2 delineates which restrooms are included in the
     base bid and which are included in alternate three. As the male and female restroom
     shown on 3/A10.4 occur twice, the site plan shown in 3/A10.2 illustrates which set of male
     and female restrooms is included in the base bid and which pair is included as alternate #3.

5A2.1
   • As per drawing 5 on A2.1, an expansion joint is called for between the existing concrete
     and the new concrete. Drawing 4 on A2.1 illustrates what should happen at all expansion
     joints. Include dowels between new and existing concrete as per 4A2.1.

7/8A2.3
   • Per 8A2.3 the intent is to have no tracery panel in the base bid. The panel should terminate
     at the dashed line indicated in 8A2.3 at the bottom of the C1 molding.
• Gothic tracery panels are only drawn from column H5 to H12 and do not span any other locations.

6A7.4
• Refer to 2A7.2 for mounting of Marian statue. Anchorage of large side alcove statues is by statue manufacturer and owner.

2A10.1
• Contractor is responsible for coordination of termite treatment with owner-provided vendor related to all earthwork pretreatment prior to concrete pours. Notification to occur at least 2 business days prior to pours. Contact Architect for Termite Treatment Vendor contact information.

Electrical

R1.1-R1.2
• Contractor to provide two 18’x24” in-ground pullboxes and two (2”) sch. 40 pvc conduit below new structural concrete as shown in the attached 8 ½” x 11” R1.1 and R1.2 sheets. Contractor to provide 2” EMT from pullboxes up column flanges as indicated and around facias, extending to roof centers and terminating into a male threaded fitting with bushing. Paint EMT to match column finish. Install pull string in each conduit. Contractor to coordinate schedule of cable rerouting with owner telecommunications vendor, Stephen Thieneman at stthieneman@bellsouth.net, cell # (504-319-8281)

Mechanical

MP1.0
• Hot water shall be provided to fixtures only where the hot water piping is existing. If the existing fixtures do not have hot water piping, only cold-water piping shall be connected to the fixture.
• At Classroom 2 and 3 restrooms, RE:3A10.2 for restroom locations, modify existing sewer piping as required for new lavatories. Patch and repair wall for new internal wall sewer routing. Match adjacent finishes.
• Include $10,000 allowance to address replacement of cracked/ damaged plumbing fixtures and replacement of plumbing fixture mount and hardware removal/ replacement as needed. Replacement of fixtures and mounting brackets will be reviewed per fixture basis. Return any unused portion of plumbing allowance back to owner at end of job.

END OF WRITTEN ADDENDUM. SEE BELOW FOR ATTACHED ITEMS
(AHERA Management Plan for St. Andrew the Apostle – sixty-eight pages
Worker Notification and Acknowledgment Form – two pages
R1.1 and R1.2 – two pages)
June 2, 1989

Mr. Myles Seghers  
Archdiocese of New Orleans  
7887 Walmsley Ave.  
New Orleans, LA 70125

Re: Submission of AHERA Management Plan(s)

Dear Mr. Seghers:

The management plan(s) for Archdiocese of New Orleans Schools are in conformance with criteria set forth in the provisions of the Federal Register 40 CFR Part 763 Subpart E; Asbestos Containing Materials in Schools Rule.

If there are questions or comments, please contact Ms. Teri Lanoue at (504) 342-9056.

Sincerely,

Chris Roberie  
Enforcement Program Manager  
Air Quality Division

CR:TL:slg

cc: L. McDonald
Required Elements for Asbestos Management Plans for School and State Buildings
Form AAC-8
LAC 33:III.Chapter 27

**Directions:** Please note that the current AAC-8 form is an interactive Asbestos Management Plan and the information shall be typed or legibly hand written on the form itself, not referencing another document as in the previous AAC-8 form. This form must be completed properly and submitted as the asbestos Management Plan required for a school (Kindergarten through Post-graduate), state owned, leased, or state-used building. **A written explanation must be provided for any incomplete section.** The explanation must be included in the section or if too long, attached behind the corresponding section. You may find the following link useful, complete with Most Frequently Asked Questions, forms, Training Providers, etc: [http://www.deq.louisiana.gov/portal/tabid/2883/Default.aspx](http://www.deq.louisiana.gov/portal/tabid/2883/Default.aspx).

Completion of the AAC-8 will ensure that the Management Plan meets federal (40 CFR Part 763.93) and state (**LAC 33:III.Chapter 27**) requirements and will facilitate accurate and timely state review.

All schools must submit their Asbestos Management Plan directly to: LDEQ, OES, Public Participation and Permit Support Division, Notifications and Accreditations Section, P.O. Box 4313, Baton Rouge, LA 70821-4313.

Any Asbestos Management Plan for a state building, whether it is owned, leased, or otherwise used as a state building must submit the Asbestos Management Plan directly to: Real Estate Leasing Administrator, Division of Administration, Facility Planning and Control, Real Estate Leasing Section, P.O. Box 94095, Baton Rouge, LA 70804-9095.

**APPLICABILITY:**

This building is being used for the following purpose:

- [X] School (Kindergarten through Post-Graduate)
- [ ] New School (Constructed after October 12, 1988)
- [ ] State building (Owned, Leased, or Used)
- [ ] Other: ______________________________
STATE BUILDING EXEMPTION (LAC 33:III.2701.B)

I. If the following exemption applies, complete pages 1, 2, Section A, and provide supporting evidence as applicable.

1. ☐ This building is not a school building (see definition of school building) used for grades kindergarten through post-graduate; and

2. ☐ This state building was built after 1978 and is exempt from the requirements of this Chapter because there is no possibility of the presence of asbestos (LAC 33:III.2701.B.2); or

3. ☐ This state building was built before 1979 and is exempt from the requirements of this Chapter because an inspection was conducted in accordance with LAC 33:III.2707.A, and no asbestos is contained in the building, provided that:
   a. a copy of the inspection report is submitted within 90 days of the inspection;
   b. a copy of the report is maintained at the administrative office; and
   c. no asbestos material was added in a renovation.

II. If an exemption is being requested from the requirements of submitting an asbestos Management Plan as indicated in LAC 33:III.2701.B.2, “State buildings built after 1978 are exempt from the requirements of this Chapter unless there is the possibility of the presence of asbestos or the building is used for education of grades kindergarten through post-graduate.”

The undersigned does hereby certify that the building will be used as a state building and there is no possibility of the presence of asbestos in the building as stated above (LAC 33:III.2701.B.2).

Responsible Individual (printed/typed name): _________________________________
Responsible Individual Signature: _________________________________
Responsible Individual Contact Information: Phone No: (_____)________________
Fax No: (_____)________________
Email Address: __________________

III. If an exemption is being requested from the requirements of submitting an asbestos Management Plan as indicated in LAC 33:III.2701.B.3, “This state building was built before 1979 and is exempt from the requirements of this Chapter because an inspection was conducted in accordance with LAC 33:III.2707.A, and no asbestos is contained in the building,” attach the inspection report as noted above and a copy of current Louisiana inspector accreditation certificate behind this page. (LAC 33:III.2707.A.3)

Name of Louisiana Accredited Inspector: _________________________________
Louisiana Accredited Inspector Signature: _________________________________
Louisiana DEQ Accreditation No: _________________________________
Expiration Date: _________________________________
*Please note that, in accordance with LAC 33:III.2735.B, “If ACBM is subsequently found in a homogeneous or sampling area of the state government [the responsible party for the state building] that had been identified as receiving an exclusion by an accredited inspector under Paragraph A.3, 4, or 5 of this Section, or an architect, project engineer, or accredited inspector under Paragraph A.7 of this Section, the state government [responsible party for the state building] shall have 180 days following the date of identification of ACBM to comply with this Chapter.”
SCHOOL BUILDING EXCLUSIONS *(LAC 33:III.2735)*

I. If the following exclusions apply, complete pages 1, Section A, and provide supporting evidence as applicable.

a. □ An architect or project engineer responsible for the **construction of a new school building built after October 12, 1988**, or an accredited inspector signs a statement that no ACBM was specified as a building material in any construction document for the building or, to the best of his or her knowledge, no ACBM was used as a building material in the building. The local education agency shall submit a copy of the signed statement of the architect, project engineer, or accredited inspector to the Office of Environmental Services and shall include the statement in the management plan for that school.

The signed statement (supporting evidence) shall be placed behind this Section.

*Please note that, in accordance with LAC 33:III.2735.B, “If ACBM is subsequently found in a homogeneous or sampling area of a local education agency or the state government [responsible party for the state building] that had been identified as receiving an exclusion by an accredited inspector under Paragraph A.3, 4, or 5 of this Section, or an architect, project engineer, or accredited inspector under Paragraph A.7 of this Section, the local education agency or the state government [responsible party for the state building] shall have 180 days following the date of identification of ACBM to comply with this Chapter.”

b. □ If the school or state bldg has been abated, and a thorough reinspection has confirmed that there is **no friable and nonfriable known or assumed ACBM in each building, further reinspections are no longer required** *(LAC 33:III.2707.B.1).*

*Note in the management plan all of the information contained in the reinspection, including the inspection report, sampling and analysis report, inspector’s name, address, contact information, including telephone no and email address, etc.*

c. □ If the school meets either a. or b. above, periodic surveillance is no longer required.

*There are no exclusions from maintaining an Asbestos Management Plan for schools, which shall be kept in the administrative office for review. The management plan shall be available, without cost or restriction, for inspection by representatives of EPA and the state, and the public, including parents, teachers, other school or public personnel, and their representatives. The local education agency or the responsible party for the state building may charge a reasonable cost to make copies of management plans. (LAC 33:III.2723.F.1)*
**Section A**  
*Print Legibly or Type*

**FACILITY INFORMATION**  
*(LAC 33:III.2723.D.1)*

### I. Building Information (Required):

<table>
<thead>
<tr>
<th>Name of Building</th>
<th>St. Andrew the Apostle School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Address</td>
<td>3131 Eton St.</td>
</tr>
<tr>
<td></td>
<td>City: New Orleans</td>
</tr>
<tr>
<td></td>
<td>State: LA</td>
</tr>
<tr>
<td></td>
<td>Zip code: 70131</td>
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<tr>
<td>Date of Construction of Building</td>
<td></td>
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</tbody>
</table>

### II. Mailing Information Required if for a School or School Building:

<table>
<thead>
<tr>
<th>Responsible Official for School</th>
<th>Patience Clasen</th>
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<tbody>
<tr>
<td>Print/Type Name &amp; Title</td>
<td>Patience Clasen</td>
</tr>
<tr>
<td>School is Owned by:</td>
<td>Name of Building Owner (School Board, other)</td>
</tr>
<tr>
<td>Square City</td>
<td>St. Andrew the Apostle School</td>
</tr>
<tr>
<td>Private</td>
<td>Name of Building Owner (School Board, other)</td>
</tr>
<tr>
<td>Mailing Address</td>
<td>3131 Eton St.</td>
</tr>
<tr>
<td>City: New Orleans</td>
<td>State: LA</td>
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<tr>
<td>Zip code: 70131</td>
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</tbody>
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### III. Lessor Information (Required if building is leased):

<table>
<thead>
<tr>
<th>Lessor’s Name</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Lessor’s Address</td>
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<tr>
<td>Lessor’s Contact Person</td>
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<td>Lessor’s Email Address</td>
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<tr>
<td>Lessor’s Telephone No. ( )</td>
<td>Lessor’s Fax No. ( )</td>
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IV. Is Asbestos present in the building?  
☐ Yes  ☐ No

V. Yes, the building contains:  
☐ Friable ACBM  
☒ Nonfriable ACBM  
☐ Friable and Nonfriable suspected ACBM assumed to ACBM  

form_7082_r00  
Revised: 9/15/2011
Section B

INSPECTIONS CONDUCTED

(Check Appropriate Box)

☐ Inspections conducted before December 14, 1987 – Complete all Section A and B, Part I. (*LAC 33:III.2723.D.2*)


If the inspection report was conducted before December 14, 1987, attach inspection report behind Section B, Part I.

If the inspection report was conducted after December 14, 1987, attach inspection report behind Section B, Part II.
## Section B
### Part II

**B. The following shall be included for each inspection conducted after December 14, 1987:**

List the following information for each accredited inspector who performed the inspection and re-inspection(s). *(LAC 33:III.2707.A.2, 2705, 2709, &2711)*. For state owned, leased or otherwise used state buildings only, 3 year re-inspections are not required; however, 6 month surveillance is required. Please attach a copy of each inspector’s Louisiana DEQ accreditation certificate behind Section B, Part II.

<table>
<thead>
<tr>
<th>Inspection/Re-inspection Date</th>
<th>Inspector’s Name (Printed or Typed)</th>
<th>Louisiana Accreditation No</th>
<th>Inspector’s Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/7/17</td>
<td>Stacey G. Ertel</td>
<td>8I208024</td>
<td>S.G.Ertel</td>
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St. Andrew the Apostle School
Ms. Lori Bates
3131 Eton St.
New Orleans, LA 70131

RE: Three year Inspection Report

"Asbestos Hazard Emergency Response Act"
(AHERA) Management Plan
File in - Section B, Part II, B
Date of Re-inspection: 2017-11-07
Inspector: Stacey G. Ertel
Accreditation No.: 81208024

Dear Ms. Bates,

The school has been re-inspected as mandated by Federal & State Law, Chapter 27, Title 33 Part III 2707.B.

PLEASE FILE THIS LETTER IN SECTION B, PART II-B, BEHIND THE INSPECTION LOG FOR INSPECTIONS CONDUCTED AFTER DECEMBER 14, 1987:

The Management Plan was inspected for the following components:

- Section C - LEA Responsibility Certification – is up to date
- Section F - Parent Notification – is up to date
- Section F - Service or Repair Contractor Notification – is not up to date
- Section F - Short Term Worker Notification – is not up to date
- Section G Part I – Employee Training, Two-Hour Awareness Training – is up to date
- Section G Part II - Periodic Surveillance Report – is up to date
- Section G Part III – Cleaning (Twice Yearly Wet Wipe-down Performed) – is not applicable
- Section G Part IV – Designated Person General Responsibilities – is up to date

The Management Plan was reviewed during the three-year visual re-inspection and updated utilizing the AAC-8 LAC 33:III Chapter 27 forms provided by the Louisiana Department of Environmental Quality, OES, Public participation and permit support division, notifications and accreditations section. The new format includes sections A-G. The original (AHERA) Management Binder (No. 1) which contains historic data within sections 1 - 12 shall be permanently stored within the Administration Office, do not discard. Please use the updated AHERA Management Binder (No. 2) from this point forward to record surveillances.

How schools comply with the Federal and State requirements:

- Maintain and store the AHERA management binder in the schools Administration Office. Have this binder readily available upon request by the Louisiana Department of Environmental Quality, Archdiocesan offices, employees, and parents.

(504) 861-6210
Fax: (504) 861-7652
www.arch-no.org
7887 Walmsley Avenue
New Orleans, LA 70125
Page 13 of 76
• Perform periodic visual surveillance inspections of known or suspected asbestos containing building material (ACBM) each March and October utilizing the “Surveillance form” located in section G, Part II, “Surveillance” log. Distribute updated copies of this log to the Office of Catholic Schools (OCS), KHanson@arch-no.org and the Archdiocese of New Orleans Building Office at Buildingoffice@arch-no.org.

• Provide yearly notifications to parents and employees regarding the availability of the schools AHERA management plan. OCS suggests that this notification be included in the schools handbook and/or on the schools website.

• Ensure that all current and new custodial, maintenance, Principal, and applicable administration staff participate in the Two Hour Asbestos Awareness training. This training is provided without cost twice a year by OCS in conjunction with the Archdiocesan Building Office. These individuals must attend the course at least once during their employment.

I have enclosed the results from the samples taken during the 3-year re-inspection. Please file in Section B, Part III of the Management Binder. All samples tested positive for asbestos. Continue to monitor and maintain as set forth in the Management Binder.

Please contact me if you have any questions relating to the three year inspection or the updated AHERA Management Binder.

Sincerely,

[Signature]

Stacey G. Ertel
Building Office

Enc.
3 YEAR RE-INSPECTION
Asbestos-Containing Material (Known and Assumed)

LOCATION: St. Andrew the Apostle School

| Homogeneous Area | Homogeneous Sampling Area, Material Description and Location | Material Category | Asbestos Content | Quantity | Frability | Current Assessment | Response Actions |
|------------------|-------------------------------------------------------------|------------------|-----------------|----------|-----------|-------------------|-----------------|                  |
| Bldg 06-Classroom | 06-02 resilient tile                                       | M                | assumed         | 7,590 sf | No        | P5, H3            | 2017 - Rm 17, 18, 19, 22 tiles broken at threshold, worn and damaged under windows and lockers; monitor for worsening condition and change tiles as needed and replace with non-acm tile; sampled tile in room 17 SAA-06-02-17-positive |
| Bldg 07-Classroom | 07-02 resilient tile                                       | M                | assumed         | 3,936 sf | No        | P5, H3            | 2017 - Rm 13, 14, 15, 16 tiles broken at threshold, worn and damaged under windows; monitor for worsening condition and change tiles as needed and replace with non-acm tile |
| Bldg 08-Classroom | 08-02 resilient tile                                       | M                | assumed         | 3,936 sf | No        | P5, H3            | 2017 - Rm 9, 10, 11, 12 tiles broken and chipped at thresholds, monitor condition, replace broken tiles with non-acm tile if worsens; sampled tile in rooms 10 & 11 SAA-08-02-11-positive; SAA-08-02-10-positive |
| Bldg 09-Classroom | 09-02 resilient tile                                       | M                | assumed         | 3,936 sf | No        | P5, H3            | 2017 - Rm 7 missing tile, replace with non-acm tile; Rm 5, 6, 7, 8 tiles broken and chipped at thresholds, monitor condition, replace broken tiles with non-acm tile if worsens |
| Bldg 10-Classroom | 10-01 resilient tile                                       | M                | assumed         | 3,936 sf | No        | P5, H3            | 2017 - Rm 4 tiles broken and chipped at thresholds, monitor condition, replace broken tiles with non-acm tile if worsens |

The following information was abstracted from the Management Plan and Inspector's field notes.

Were additional samples of this ACM collected? (X) Yes  ( ) No

Inspector Name: Stacey Ether
Inspector Signature: [Signature]

Accreditation No./State/Expiration Date: 8120824, LA, 8/18/18

Material Category:
- TSI= Thermal System Insulation - material applied to prevent heat loss, gain, or water condensation
- S= Surfacing Material - sprayed on, troweled on, or otherwise applied directly to surfaces
- M= Miscellaneous ACM - floor or ceiling tiles, caulk, transite panels

Physical Assessment:
1. Damaged or significantly damaged TSI
2. Damaged or friable surfacing ACM
3. Significantly damaged friable surfacing ACM
4. Damaged or significantly damaged friable miscellaneous ACM
5. ACM with potential for damage
6. ACM with potential for significant damage
7. Any remaining friable ACM or friable suspected ACM

Hazard Assessment:
1. Significantly Damaged - Potential for Significant damage
2. Damaged - Potential for Significant damage
3. Damaged - Potential for damage average
4. Damaged - Potential for damage low
5. Good - potential for significant damage
6. Good - potential for damage average
7. Good - potential for damage low

I, the LIA Designated Person, have read and understood the recommendations made above

Signature: [Signature]

Date: 8/10/17
Rm 4, P5, H3
monitor for worsening condition, replace with non acm tile if needed
Rm 12, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 7, P5, H3
replace missing tile with non-acm tile

Rm 6, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 5, P5, H3
monitor for worsening condition, replace with non acm tile if needed
Rm 23, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 9, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 10, P5, H3 Sample taken SAA-08-02-10
monitor for worsening condition, replace with non acm tile if needed

Rm 11, P5, H3 Sample taken SAA-08-02-11
monitor for worsening condition, replace with non acm tile if needed
Rm 14 P5, H3
monitor for worsening condition, replace with non acm tile if needed
Rm 22, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 16, P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 16 P5, H3
monitor for worsening condition, replace with non acm tile if needed

Rm 15 P5, H3
monitor for worsening condition, replace with non acm tile if needed
Rm 19, P5, H3
monitor for worsening condition, replace with non ACM tile if needed

Rm 18, P5, H3
monitor for worsening condition, replace with non ACM tile if needed

Rm 17, P5, H3
replace broken, popped up tile with non-ACM tile. Monitor for worsening and replace tile as needed with non-ACM; Sample taken SAA-05-02-17
STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
certifies that

Stacey L Guillot Ertel

Has complied with all requirements of the Louisiana Department of Environmental Quality and is authorized to perform the duties of

ASBESTOS INSPECTOR

Accreditation No. 8I208024
Date of Issuance 9/7/2017

AI No. 208024
Expiration 8/16/2018

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a) may result in civil and/or criminal enforcement actions by the State.

Christopher Magness
Permit Support Services Division
Office of Environmental Services
Section B
Part III

Sampling:

A. Attach a blueprint or diagram of the building which identifies each location where material was sampled for ACM. Assign a sample identifier to each sample collected.

Attach the document behind Section B, Part III. *(LAC 33:III.2709)*

B. Attach a table of all the bulk samples collected, including the following: Attach the document behind Section B, Part III. *(LAC 33:III.2709)*:
   1. The corresponding sample identifier.
   2. The approximate square or linear footage where material was sampled for ACM.
   3. The date of collection for each sample.
   4. Identify whether the sample collected was friable, nonfriable or assumed ACBM.
   5. Schematic of the building of floor documenting the location of the samples taken.

C. Describe the manner used to determine sampling location. Attach written statement behind Section B, Part III. *(LAC 33:III.2709)*

*See Binder No. 1 for documentation prior to 2017*

Name of Louisiana Inspector Collecting Samples: ____________________________
Accredited Inspector’s Signature: ____________________________
Louisiana Accreditation No: ____________________________
Date of Expiration: ____________________________
<table>
<thead>
<tr>
<th>Bldg No.</th>
<th>Bldg Use</th>
<th>Date Constructed</th>
<th>Building Construction</th>
<th>No. Floor</th>
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<td>8</td>
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<td>1957</td>
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<td>1957</td>
<td>steel frame, joists with tectum, roof deck-concrete</td>
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<td>4,320</td>
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<td>Classroom, boiler room</td>
<td>1957</td>
<td>steel frame, joists with tectum, roof deck-concrete</td>
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<td>1957</td>
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<td>1</td>
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<td>14</td>
<td>Gymnasium</td>
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<td>Material Category</td>
<td>Asbestos Content</td>
<td>Quantity</td>
<td>Response Actions</td>
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<td>Bldg 01-Main - Admin, Classrooms</td>
<td>01-01 2x4 lay in acoustic panels</td>
<td>M</td>
<td>No</td>
<td>11,170 sf</td>
<td>2011-no acm tile in lobby 2015 - activity room floor positive for acm</td>
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<tr>
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<td>01-02 12 x 12 glued acoustic tile</td>
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<td>No</td>
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<td>01-03 sheet rock</td>
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<td>No</td>
<td>7,340 sf</td>
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<td>01-04 resilient tile</td>
<td>M</td>
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<td>7,590 sf</td>
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<td>Bldg 02-Classroom</td>
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<td>1994 removed from campus</td>
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<tr>
<td>Bldg 03-Classroom</td>
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<td>1994 removed from campus</td>
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<td>1994 removed from campus</td>
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<td>Bldg 05-SANYO - Church Use</td>
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<td>No</td>
<td>448 sf</td>
<td>used by church</td>
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<td>Bldg 06-Classroom</td>
<td>06-01 12x12 acoustic tile</td>
<td>M</td>
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<td>6,318 sf</td>
<td>all acm floor tiles removed and replaced with non acm tiles</td>
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<td>06-02 resilient tile</td>
<td>M</td>
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<td>6,318 sf</td>
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<tr>
<td>Bldg 07-Classroom</td>
<td>07-01 2x2 reg perf acoustic panels</td>
<td>M</td>
<td>Yes</td>
<td>3,936 sf</td>
<td>2008- no longer present</td>
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<td>M</td>
<td>assumed</td>
<td>3,936 sf</td>
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<tr>
<td></td>
<td>07-03 flexible canvas connections</td>
<td>M</td>
<td>assumed</td>
<td>2011 - no longer present</td>
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<tr>
<td>Bldg 08-Classroom</td>
<td>08-01 2x2 reg perf acoustic panels</td>
<td>M</td>
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<td>3,936 sf</td>
<td>2008- no longer present</td>
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<td></td>
<td>08-02 resilient tile</td>
<td>M</td>
<td>assumed</td>
<td>3,936 sf</td>
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<tr>
<td></td>
<td>08-03 TSI</td>
<td>TSI</td>
<td>No</td>
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<td>08-04 flexible canvas connections</td>
<td>TSI</td>
<td>assumed</td>
<td>2011 - no longer present</td>
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<tr>
<td>Bldg 09-Classroom</td>
<td>09-01 2x2 reg perf acoustic panels</td>
<td>M</td>
<td>Yes</td>
<td>3,936 sf</td>
<td>2008- no longer present</td>
</tr>
<tr>
<td></td>
<td>09-02 resilient tile</td>
<td>M</td>
<td>assumed</td>
<td>3,936 sf</td>
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</tr>
<tr>
<td></td>
<td>09-03 thermal insulation</td>
<td>TSI</td>
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<tr>
<td></td>
<td>09-04 flexible canvas connections</td>
<td>TSI</td>
<td>assumed</td>
<td>2011 - no longer present</td>
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<tr>
<td>Bldg 10-Classroom</td>
<td>10-01 Resilient tile</td>
<td>M</td>
<td>assumed</td>
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<td></td>
<td>10-02 thermal insulation</td>
<td>TSI</td>
<td>Yes</td>
<td>2005-TSI removed from Boiler Room</td>
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<tr>
<td></td>
<td>10-03 flexible canvas connections</td>
<td>TSI</td>
<td>assumed</td>
<td>2011 - no longer present</td>
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<td>Bldg 11-Cafeteria</td>
<td>11-01 2x4 lay in acoustic panels suspened from tectum</td>
<td>M</td>
<td>No</td>
<td>4,536 sf</td>
<td>2008-perforated panels removed by AKT</td>
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<tr>
<td></td>
<td>11-02 2x2 reg per acoustic panels</td>
<td>M</td>
<td>No</td>
<td>1,080 sf</td>
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<tr>
<td></td>
<td>11-03 perforated ceiling panels between cafet/kitchen</td>
<td>assumed</td>
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<tr>
<td>Bldg 12-Classroom</td>
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<td></td>
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<td>1994 donated to KC, removed from campus</td>
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<tr>
<td>Bldg 13-Library, Computer, Art</td>
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<td>1995 - no acm letter from architect</td>
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<tr>
<td>Bldg 14-Gymnasium</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2007- no acm letter from architect</td>
</tr>
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</table>
August 25, 2008

Archdiocese of New Orleans
7887 Walmsley Ave.
New Orleans, LA 70125

Re: St. Andrew the Apostle Church and School
    New Multi-Purpose Facility
    W&B Project No: 0218

Gentlemen:

Construction was completed on the St. Andrew the Apostle’s New Multi-Purpose Facility on October 22, 2006. The project consisted of new gymnasium, several meeting rooms, offices, a coach’s office, and locker rooms for use by the gymnasium.

No asbestos containing building material was specified as a building material, and to the best of my knowledge, no asbestos containing building material was used as a building material.

Sincerely,

F. Macnaughton Ball, Jr.
FMB/slg
**Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy**

<table>
<thead>
<tr>
<th>Sample</th>
<th>Description</th>
<th>Appearance</th>
<th>% Fibrous</th>
<th>% Non-Fibrous</th>
<th>Asbestos %</th>
<th>Type</th>
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<tbody>
<tr>
<td>SAA-06-02-17-Floor Tile</td>
<td>Bldg 06 Classroom 17 - Green &amp; Beige Tile w/Black Mastic</td>
<td>Green</td>
<td>97%</td>
<td>3% Chrysotile</td>
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<tr>
<td>251706483-0001</td>
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<td>Non-Fibrous</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Homogeneous</td>
<td></td>
<td></td>
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<tr>
<td>SAA-06-02-17-Mastic</td>
<td>Bldg 06 Classroom 17 - Green &amp; Beige Tile w/Black Mastic</td>
<td>Tan/Black</td>
<td>90%</td>
<td>10% Chrysotile</td>
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<td>251706483-0001A</td>
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<tr>
<td>SAA-08-02-10-Floor Tile</td>
<td>Bldg 08 Classroom 10 - Green Tile w/Black Mastic</td>
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<td>2% Chrysotile</td>
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<tr>
<td>SAA-08-02-11-Floor Tile</td>
<td>Bldg 08 Classroom 11 - Green Tile w/Black Mastic</td>
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<td>SAA-08-02-11-Mastic</td>
<td>Bldg 08 Classroom 11 - Green Tile w/Black Mastic</td>
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<td>10% Chrysotile</td>
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</tr>
</tbody>
</table>

**Analyst(s)**

Joshua Brunet (6)

Jamie Laginess, Laboratory Operations Manager
or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. This report relates only to the samples reported and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Samples received in good condition unless otherwise noted. Estimated accuracy, precision and uncertainty data available upon request. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Reporting limit is 1%.

Samples analyzed by EMSL Analytical, Inc. Baton Rouge, LA NVLAP Lab Code 200375-0, LELAP 01950, TX 300238

Initial report from: 11/09/2017 15:54:30

Page 27 of 76
<table>
<thead>
<tr>
<th>Company</th>
<th>Archdiocese of New Orleans</th>
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<td>Address</td>
<td>7887 Walmsley Ave. Building Office</td>
</tr>
<tr>
<td>City</td>
<td>New Orleans</td>
</tr>
<tr>
<td>State/Province</td>
<td>LA</td>
</tr>
<tr>
<td>Phone</td>
<td>504-861-6210</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:buildingoffice@arch-no.org">buildingoffice@arch-no.org</a></td>
</tr>
<tr>
<td>Fax</td>
<td>504-861-7652</td>
</tr>
<tr>
<td>Project Name/Number</td>
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<td>TEM - Bulk</td>
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<td>SAA-06-02-20</td>
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<tr>
<td>SAA-08-02-11</td>
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<tr>
<td>Received (Lab): [Signature] Date: 11/08/17 Time: 9:10 am</td>
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<td>Comments/Special Instructions:</td>
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</table>

Page 1 of 1 pages

(8115 7553 43223)
Section B
Part IV

A. Laboratory and Analysis Information (LAC 33:III.2711)

In accordance with LAC 33:1.Chapter 45, LELAP Accreditation is required by laboratories performing analysis. Attach a copy of the LELAP accreditation certificate behind Section B, Part III.

Attach a copy of the analyses of any bulk samples collected and analyzed. Place analyses report behind Section B, Part IV of the application. The Lab analysis **MUST** include the following:

- Name of Laboratory that analyzed the bulk samples;
- Address of Laboratory;
- Statement that Laboratory meets the requirements of LAC 33:III.2711.A;
- Date of Analysis;
- Name of person performing the analysis; and
- Signature of person performing the analysis.

B. Assessment (LAC 33:III.2713)

Within 30 days of the assessment, an accredited inspector shall provide a written assessment required by LAC 33:III.2713 for all ACBM and suspected ACBM assumed to be ACM. Classification shall be given as indicated in LAC 33:III.2713.B.1-7, eg. indicate whether the ACM is damaged or significantly damaged thermal system insulation, damaged friable surfacing, etc. Write in space below or attach written statement behind Section B, Part IV.

- Check if there is no ACM is in the building:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Name of Louisiana Inspector Collecting Samples: _______________________________
Accredited Inspector’s Signature: _________________________________
Louisiana Accreditation No: _____________________________
Date of Expiration: _________________________________
Is hereby granting a Louisiana Environmental Laboratory Accreditation to

EMSL Analytical Inc
11931 Industriplex Blvd Ste 100
Baton Rouge, Louisiana 70809
Agency Interest No. 30659
Activity No. ACC20160001

According to Title 33, Part I, Subpart 3, LABORATORY ACCREDITATION, the State of Louisiana formally recognizes that this laboratory is technically competent to perform the environmental analyses listed on the scope of accreditation detailed in the attachment.

The laboratory agrees to perform all analyses listed on this scope of accreditation in accordance with the applicable requirements of Part I, Subpart 3. The laboratory acknowledges that continued accreditation is dependent on successful ongoing compliance with the applicable requirements of Part I, Subpart 3.

The laboratory agrees to contact the Department of Environmental Quality, Louisiana Environmental Laboratory Accreditation Program (LEAP), to verify the laboratory's scope of accreditation and accreditation status.

Accreditation by the State of Louisiana is not an endorsement or a guarantee of the laboratory's qualifications. To be accredited initially and maintain accreditation, the laboratory agrees to participate in two single-blind, single-concentration PT studies, where available, per year for each field of testing for which it seeks accreditation or maintains accreditation as required in LAC 33:14711.

Issued Date: 11 May 2016
Effective Date: July 1, 2016
Expiration Date: June 30, 2017
Certificate Number: 01950

Cheryl Sommier Nolan
Administrator
Public Participation and Permit Support Services Division
### Air Emissions

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<th>Analyte</th>
<th>Method Name</th>
<th>Method Code</th>
<th>Type</th>
<th>AB</th>
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<tr>
<td>1520 - Asbestos</td>
<td>40 CFR Part 763, Subpart E, Appendix A (Mandatory TEM)</td>
<td>2062</td>
<td>NVLAP</td>
<td>LA</td>
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<td>100683 - Fungal - Direct Examination (Air)</td>
<td>EMSL 05-TP-003.5</td>
<td>2885</td>
<td>State</td>
<td>LA</td>
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<td>1075 - Lead</td>
<td>NIOSH 7082, Rev.2</td>
<td>90012230</td>
<td>State</td>
<td>LA</td>
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### Non Potable Water

<table>
<thead>
<tr>
<th>Analyte</th>
<th>Method Name</th>
<th>Method Code</th>
<th>Type</th>
<th>AB</th>
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</thead>
<tbody>
<tr>
<td>NONE</td>
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### Solid Chemical Materials

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</tr>
</thead>
<tbody>
<tr>
<td>100095 - Asbestos in Bulk Insulation</td>
<td>EPA 600/M4-82-020 (PLM)</td>
<td>1488</td>
<td>NVLAP</td>
<td>LA</td>
</tr>
<tr>
<td>100681 - Fungal - Direct Examination (Bulk)</td>
<td>EMSL SOP M041</td>
<td>2886</td>
<td>State</td>
<td>LA</td>
</tr>
<tr>
<td>100682 - Fungal - Direct Examination (Surface)</td>
<td>EMSL SOP M041</td>
<td>2886</td>
<td>State</td>
<td>LA</td>
</tr>
<tr>
<td>1075 - Lead</td>
<td>EPA 3050</td>
<td>10135203</td>
<td>State</td>
<td>LA</td>
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<tr>
<td>1075 - Lead</td>
<td>EPA 7000</td>
<td>10157401</td>
<td>State</td>
<td>LA</td>
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<tr>
<td>1075 - Lead</td>
<td>EPA 7420</td>
<td>10164406</td>
<td>State</td>
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<tr>
<td>1520 - Asbestos</td>
<td>EPA 600/R-93/116</td>
<td>10294583</td>
<td>NVLAP</td>
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### Biological Tissue

<table>
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<tr>
<th>Analyte</th>
<th>Method Name</th>
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<tr>
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</tbody>
</table>
United States Department of Commerce
National Institute of Standards and Technology

NVLAP

Certificate of Accreditation to ISO/IEC 17025:2005

NVLAP LAB CODE: 200375-0

EMSL Analytical, Inc.
Baton Rouge, LA

is accredited by the National Voluntary Laboratory Accreditation Program for specific services,
listed on the Scope of Accreditation, for:

Asbestos Fiber Analysis

This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2005.
This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality
management system (refer to joint ISO-ILAC-IAF Communiqué dated January 2009).

2017-01-01 through 2017-12-31
Effective Dates

Page 33 of 76
# ASBESTOS FIBER ANALYSIS

**Bulk Asbestos Analysis**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>18/A01</td>
<td>EPA 600/M4-82-020: Interim Method for the Determination of Asbestos in Bulk Insulation Samples</td>
</tr>
<tr>
<td>18/A03</td>
<td>EPA 600/R-93/116: Method for the Determination of Asbestos in Bulk Building Materials</td>
</tr>
</tbody>
</table>

**Airborne Asbestos Analysis**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>18/A02</td>
<td>U.S. EPA's &quot;Interim Transmission Electron Microscopy Analytical Methods-Mandatory and Nonmandatory-and Mandatory Section to Determine Completion of Response Actions&quot; as found in 40 CFR, Part 763, Subpart E, Appendix A.</td>
</tr>
</tbody>
</table>

*For the National Voluntary Laboratory Accreditation Program*

Effective 2017-01-01 through 2017-12-31
Section C

DESIGNATED PERSON
(LAC 33:III.2705.A.7 and 2705.A.8)

<table>
<thead>
<tr>
<th>Name of Designated Person:</th>
<th>Stacey G. Ertel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address of Designated Person:</td>
<td>7887 Walmsley Ave., New Orleans, LA 70125</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>(504) 861-6210</td>
</tr>
<tr>
<td>Fax Number:</td>
<td>(504) 861-7652</td>
</tr>
<tr>
<td>E-mail of Designated Person:</td>
<td><a href="mailto:buildingoffice@arch-no.org">buildingoffice@arch-no.org</a></td>
</tr>
</tbody>
</table>

Attach copy of the training certificate received by the Designated Person from a recognized trainer. Place the certificate behind Section C. You may find a list of Training Providers that teach this course on the Asbestos Web page at [http://www.deq.louisiana.gov/portal/tabid/2883/Default.aspx](http://www.deq.louisiana.gov/portal/tabid/2883/Default.aspx).

<table>
<thead>
<tr>
<th>Course Name:</th>
<th>AHERA Designated Person Asbestos Inspector</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Training:</td>
<td>7/17-7/18/2017 8/14-8/16/2017</td>
</tr>
<tr>
<td>Length of Training (hours):</td>
<td>16 hours 24 hours</td>
</tr>
<tr>
<td>Training Organization:</td>
<td>Mendez Environmental</td>
</tr>
<tr>
<td>Instructor(s):</td>
<td>Josefina Mendez-Roza</td>
</tr>
</tbody>
</table>

Note: Training must be completed within 6 months of submitting the Management Plan to LDEQ.
Section D

RESPONSE ACTIONS

A. Attach recommendations made to the local education agency (LEA) regarding Response Actions under LAC 33:III.2717. Attach recommendations behind Section D.

☐ Check if the building is NOT used for Educational purposes.

☐ Check if there is no ACM in the building.

Name of Person Making Recommendation: ________________________________
Recommendation Person’s Signature: ________________________________
Louisiana DEQ Accreditation No: ________________________________
Date of Expiration: ________________________________
SECTION D

RESPONSE ACTION

Asbestos Containing Building Materials (ACBM) present in the resilient tile flooring is not friable, therefore it can
The Operation and Maintenance program should minimize the potential for fiber release both from resilient tile
flooring prior to and after the removal of the ACBM.

It is further recommended when normal usage indicates that replacement of this material is necessary, it should
be replaced with systems which do not contain asbestos.
Section D

B. Provide the following written detailed description of preventive measures/response actions to be taken for any friable ACBM, including the following: \textit{(LAC 33:III.2723.D.6)} Recordkeeping Requirements are to be maintained as part of the management plan \textit{(LAC 33:III.2725)}

<table>
<thead>
<tr>
<th>Methods to be used</th>
<th></th>
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<tbody>
<tr>
<td>Location where measure or action will be taken</td>
<td></td>
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<tr>
<td>Reason for selecting response action or preventive measure</td>
<td></td>
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<tr>
<td>Beginning date</td>
<td></td>
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<tr>
<td>Completion date</td>
<td></td>
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</tbody>
</table>
Section D

C. Provide a detailed description in the form of blueprint, diagram, or written location description of ACBM, or assumed ACM, that does or will remain after response action. Attachment, if any should be placed behind Section D. (LAC 33:III.2723.D.8)

☐ Check if there is no ACM in the building.

D. The undersigned does hereby certify that he/she is accredited under the provision of Appendix A of LAC 33:III.2799. (This applies to the person who inspected for ACBM and who will design or carry out response action, except O & M). (LAC 33:III.2723.D.7)

Louisiana Accredited Inspector’s Name: Connie M. Kramer
Inspector’s Signature: CMKramer
Louisiana DEQ Accreditation No: 7I181464
Date of Expiration: 1/24/2018

Louisiana Accredited Project Designer’s Name: Connie M. Kramer
Project Designer’s Signature: CMKramer
Louisiana DEQ Accreditation No: 7D181464
Date of Expiration: 1/24/2018
STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
certifies that
Connie M Kramer
Has complied with all requirements of the Louisiana Department of Environmental Quality and is authorized to perform the duties of
ASBESTOS PROJECT DESIGNER
Accreditation No. 8D181464  AI No. 181464
Date of Issuance 2/16/2017  Expiration 1/28/2018

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a) may result in civil and/or criminal enforcement actions by the State.

Christopher Maynez
Permit Support Services Division
Office of Environmental Services
STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Connie M Kramer

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS MANAGEMENT PLANNER

Accreditation No. 8P181464
Date of Issuance 2/16/2017

AI No. 181464
Expiration 1/24/2018

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Christopher Morgan
Permit Support Services Division
Office of Environmental Services
STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Connie M Kramer

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS INSPECTOR

Accreditation No. 81181464  
AI No. 181464

Date of Issuance 2/16/2017  
Expiration 3/28/2018

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Christopher Mayaux
Permit Support Services Division
Office of Environmental Services
Section E

ACTIVITY PLANS

(LAC 33:III.2723.D.9)

☐ Check if there is no ACM in the building.

If there is ACM in the building, attach the following:

A. Attach a written plan for Re-inspection behind Section E (Required only for schools, including post graduate facilities, i.e. universities, etc. in accordance with LAC 33:III.2707).

B. Attach a written plan for Periodic Surveillance behind Section E (Required for all schools and state owned, leased, or otherwise used buildings LAC 33:III.2721.B).

C. Attach a copy of the Operations and Maintenance plan behind Section E. The O & M plan must be completed in accordance with LAC 33:III.2719.

D. Attach a copy of the Management Planner’s recommendation regarding additional cleaning under LAC 33:III.2719.C.2 as part of an operations, maintenance, and repair program.

E. Attach a copy of the Response to the Management Planner’s recommendation by the local education agency (LEA) or owner or responsible party of the state owned, leased or used building.
SECTION E

ACTIVITY PLANS

a. Re-inspection
b. Periodic Surveillance
c. Operations and Maintenance Plan
d. Additional Cleaning

A. Re-inspection

Re-inspections shall be carried out on a three year cycle by state of Louisiana certified Asbestos Inspector, the
Designated Person or by a representative of the Designated Person, in accordance with LAC 33:III.2707. Re-
inspection reports shall be filed behind Section B, Part II. Individual shall assess any changes of ACBM, indicate if
any new samples with results, if taken, provide an assessment or re-assessment of ACBM. All renovations,
additions, or new buildings shall be noted with site plan and floor plans updated. This information shall be turned
over to a state of Louisiana certified Asbestos Management Planner for evaluation and assessment for preparation
of the re-inspection report. This report will be added to the Asbestos Management Binder.

B. Periodic Surveillance

Periodic Surveillance shall be conducted bi-annually carried out by a representative of the Designated Person in
accordance with LAC 33:III.2721.B. Periodic Surveillance shall be conducted in March and October of each year. Copy of the Periodic Surveillance form shall be maintained within the schools AHERA Management Binder in
Section G, Part II. Scan and email a copy of the Periodic Surveillance form each March and October and send to
the Designated Person. See Section C for Designate Person contact information.

C. Operations and Maintenance Plan

The Operation and Maintenance Plan (O & M) for this facility must be a plan to reduce or minimize the hazard due
to potential Fiber Release and in accordance with LAC 33:III.2719. The only ACBM in the school are resilient tile
flooring which is not friable. The conditions of the Resilient Tile flooring and the remainder of the building indicate
that the maintenance in the building is generally good and steps should be taken to encourage the continuation of
this type of maintenance.

A. Resilient Tile Flooring

The following precautions shall be observed in maintenance of this item:

1. Resilient Floor shall not be cleaned by dry sweeping or dry mopping. HEPA-vacuum or wet-clean
   resilient tile flooring.
2. When floors are cleaned and waxed dry bare floors should not be buffed
3. Individual tiles – (less than three sq. feet or three linear feet) when only a few tiles need
   replacement these should be removed utilizing a method which will not cause the tiles to break
   and thus release fibers. The tiles should be removed in as large a piece as possible.
4. The adhesive holding the wearing surface to the floor should be removed using a solvent which
   will dissolve or soften the adhesive.
5. Prior to the replacement of any Resilient Flooring system, the Designated Person for the Department of Education of the Archdiocese of New Orleans should be contacted and direction on removing the material should be requested.

D. ADDITIONAL CLEANING

Since no friable ACBM is present, wet wiping will not be required even though it is normally carried out by the school on a routine basis. Any additional cleaning as part of standard operations, maintenance and repair shall be conducted according to LAC 33:III.2719.C.2.
Office of Catholic Schools
Asbestos Surveillance Form
7887 Walmsley Ave.
New Orleans, LA 70125-3496

LEA NAME Archdiocese of New Orleans SCHOOL NO. 

SCHOOL NAME

Directions: This form must be completed in October and March each year for each building containing ACBM. Please retain a copy for your files, keep in section G of the binder, and send a copy to the Office of Catholic Schools. Please list all buildings on one form. Sprayed On Acoustical Material should be carefully observed during the semi-annual Surveillance Inspections and all horizontal surfaces, furniture and fixtures should be wet wiped at least two times per year.

1. DATE OF SURVEILLANCE

2. Name of Person Performing Surveillance
   Last First M.I.

3. Description of Changes in the Condition of the Materials

Note: If no change has occurred, simply write "NO CHANGE" in this space.
ASBESTOS
MANAGEMENT PLAN
CHECK LIST

DATE: __________

SCHOOL NAME: __________________________________________

SCHOOL NO: ______

INSPECTOR: __________

<table>
<thead>
<tr>
<th>CHECK ITEMS</th>
<th>YES</th>
<th>NO</th>
</tr>
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<tbody>
<tr>
<td>A. APPROVAL LETTER FROM STATE DTD. 6/2/89</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. SEC. 1 SERVICE CONTRACTOR NOTIFICATION</td>
<td></td>
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<tr>
<td>C. SEC. 1 SHORT TERM WORKER NOTIFICATION</td>
<td></td>
<td></td>
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<tr>
<td>D. SEC. 5 TWICE YEARLY WIPE DOWN (SPRAY-ON)</td>
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<tr>
<td>E. SEC. 8 LEA RESPONSIBILITY CERTIFICATION</td>
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<tr>
<td>F. SEC. 9 PERIODIC SURVEILLANCE REPORTS</td>
<td></td>
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<tr>
<td>G. SEC. 11 2-HOUR AWARENESS TRAINING</td>
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</tr>
<tr>
<td>H. SEC. 12 PARENT NOTIFICATION</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
REINSPECTION REPORT

LEA NAME: Archdiocese of New Orleans

SCHOOL NAME: 

SCHOOL NO.: 

1. DATE OF REINSPECTION: 

2. INSPECTOR: 

   LOUISIANA CERTIFICATION

   __________________________  __________________________  __________________________
   Gregory Mascari            Inspector                Mgmt. Plan

   __________________________  __________________________
   Michael Burnette           Inspector

3. Changes in the condition of known or assumed ACBM:

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
### REINSPECTION REPORT

b. RENOVATION OR ADDITIONS TO AREAS WITH ACBM

<table>
<thead>
<tr>
<th>NEW BUILDINGS</th>
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<tbody>
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</table>
Section F

NOTIFICATIONS AND RESOURCES EVALUATION

Attach the following behind Section F:

NOTIFICATION

Attach a copy of the notification letter sent to parents, teachers, and employees concerning the availability of the Management Plan, including any response actions or activities that took place. Attach behind Section F. (LAC 33:III.2723.F and LAC 33:III.2723.D.10)

RESOURCES EVALUATION

Attach an evaluation of resources needed to complete response actions successfully and carry out re-inspection(s), operations and maintenance activities, periodic surveillance, and training. Attach behind Section F. (LAC 33:III.2723.D.11)
SECTION F

This section contains:

A. NOTIFICATION
B. RESOURCES EVALUATION

A. NOTIFICATION
This section includes notification requirements according to LAC33:III.2723.F and LAC 33:III.2723.D.10, and applicable forms:

a. Parents, teachers, and employees
   i. Copies of all notifications will be placed in this section.
   ii. Include the following statement within the Student Handbook and/or the official school website.
   iii. If website is utilized for notification, include website address in this section.

b. Service and Repair Contractors (Company acknowledgement)
   i. Copies of all acknowledgements will be placed in this section.

c. Service, repair, or maintenance personal, Short-term Workers (Individual worker)
   i. Maintain service worker acknowledgment log and place in this section.

B. RESOURCE EVALUATION
   a. Response Actions
   b. Re-inspections
   c. Operations and Maintenance Activities
   d. Periodic Surveillance
   e. Training
ARCHDIOCESAN/LOUISIANA MANDATES

Search and Seizure
The school reserves the right to search students’ belongings periodically for neatness and/or maintaining discipline and order. School officials are also empowered to conduct reasonable searches of a particular student, student’s belongings and school property when there is a reasonable belief that the student may be in possession of materials (contraband, illegal objects or substances, stolen property) in violation of school rules or state law.

Community Awareness
Upon receipt of any notification that a sex offender lives within one mile of a school, in accord with Louisiana law, a principal must post the defendant’s name, address, and the crime for which he was convicted in conspicuous areas of the school.

Additionally, to the extent that the school is informed through the receipt of a picture from the offender what he or she looks like, it would be prudent to inform staff, teachers and administrators of the likeness of this individual in an attempt to protect the students and avoid any harm to them.

Upon receipt of such information, the principal will post it on the bulletin board in the teacher’s work area across from the school office. Parents are welcome to check the board periodically for such information.

Firearms-Act
Amendment of R.S. 14:95.2 (Pertains to firearms)
R.S. 14:95.2 as amended by the Louisiana Legislature through the Third Extraordinary Session of 1994 creates the crime of carrying a dangerous weapon by a student or non-student on school property, on a school bus, at school sponsored functions, or in other designated zones. The law provides that a dangerous instrumentality includes but is not limited to a firearm or other object, any gas, liquid, or other substance or other instrumentality, which, in the manner used, is calculated or likely to produce death or great bodily harm. A dangerous weapon includes a gun, knife, club, or similar device. The law prohibits possession of such an instrumentality within 1,000 feet of the school’s property, on a school bus, and at any school sponsored function in a specific designated area including but not limited to athletic competitions, dances, parties, or any extra-curricular activities. Whoever is convicted of the crime of carrying a dangerous instrumentality, whether a student or non-student, is subject to a maximum penalty to imprisonment at hard labor for not more than five (5) years. The law exempts from its provisions a federal, state, or local law enforcement official or employee acting during the normal course of employment or a student acting under the direction of such a school official or employee. It also exempts participants in any legitimate firearm safety course or similar course of activity. The law mandates that a principal or school official notify the parents of any student who is detained or arrested for carrying a dangerous instrumentality, that the principal or school official immediately reports any detention of a student or other person for this reason and the seizure of any dangerous instrumentality to the appropriate law enforcement authority. Any principal or school official who fails to properly report the detention of any person or seizure of any dangerous instrumentality to the appropriate law enforcement agency may be issued a misdemeanor summons and, upon conviction, fined not more than $500 or sentenced to not more than 40 hours of community service or both.

AHERA (Asbestos Hazardous Emergency Response Act)
In accordance with AHERA, Asbestos Emergency Response Act, a Management Plan has been prepared and approved by the State Department of Environmental Quality, DEQ. This management plan is available for you to review in the Principal’s office during school hours. If you desire a copy of the plan, it will be make available to you at the cost of $60.00 (which covers the cost of reproduction).
NOTIFICATION LETTER

TO: PARENTS, STUDENT, FACILITY AND STAFF

Asbestos Notification

In accordance with the Asbestos Hazardous Emergency Response Act, AHERA, a Management Plan has been prepared and approved by the State Department of Environmental Quality, DEQ. This management plan is available for your review in the Principal’s office during school hours. If you desire a copy of the plan it will be made available to you at the cost of $25.00 which covers the cost of reproduction.
NOTIFICATION LETTER

To: SERVICE AND REPAIR CONTRACTORS

Insert Company Name Here
Address
City, State, Zip

You have been or maybe retained by (Insert School Name Here) to perform repair or service on certain facilities at this school.

This letter serves as your formal notice that Asbestos Containing Building Materials (ACBM) are present in these buildings and that “Caution” labels have been posted in the routine maintenance areas.

It is the intention of (Insert School Name Here) to require all personnel assigned by your company to perform work on the premises to sign a statement that they have been informed of the presence of the ACBM on the premises and to prepare to take the necessary precautions when working in the vicinity of the ACBM.

(Insert School Name Here) expects you to inform all workers assigned to perform services in this school that they will be required to sign a statement acknowledging their notification and awareness of the presence of ACBM prior to beginning work.

We ask you to acknowledge receipt of this letter and indicate your willingness to comply by signing one copy in the space provided below and return to the principal.

Acknowledged

Date:

Company:

Signature:

Print Name:

Address:

Phone:

________________________________________________________________________

Page 55 of 76
SHORT-TERM WORKERS NOTIFICATION ACKNOWLEDGMENT

The undersigned short-term workers (Individual performing the work) have been notified of the presence of asbestos in the buildings of (Insert School Name Here) prior to starting work.

<table>
<thead>
<tr>
<th>Date</th>
<th>Company</th>
<th>Print Name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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File this completed form in Section F, Notification of Short Term Workers (individual workers)
MANAGEMENT PLAN CONTRIBUTORS

A. List the accredited management planner and all other consultants who contributed to the Management Plan. Attach Louisiana accreditation certificate for current asbestos management planner behind Section F. (*LAC 33:III.2723.D.12*)

<table>
<thead>
<tr>
<th>Name</th>
<th>Accreditation No.</th>
<th>Expiration Date</th>
<th>Signature</th>
<th>Email address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connie M. Kramer</td>
<td>8P181464</td>
<td>1/24/18</td>
<td>CMKramer</td>
<td><a href="mailto:ckramer@arch-no.org">ckramer@arch-no.org</a></td>
</tr>
</tbody>
</table>


STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Connie M Kramer

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS MANAGEMENT PLANNER

Accreditation No. 8P181464       AI No. 181464
Date of Issuance 2/16/2017       Expiration 1/24/2018

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Permit Support Services Division
Office of Environmental Services
Section G
Part I

RECORDKEEPING

PREVENTATIVE MEASURES/ RESPONSE ACTIONS

For each preventative measure and response action performed after December 14, 1987, the local education agency or responsible party for the state building shall provide the following information:

A. A detailed written description of the action taken. The description should include the following information. Attach behind Section G, Part I. (*LAC 33:III.2725.B.1*)

- Methods Used
- Location of Measure or Action
- Reason for Selection of Action
- Names and Addresses of all Contractors Involved
- Louisiana Accreditation Number of Contractor/Supervisor(s)
- Storage or Disposal Site if ACM was Removed
B. The name and signature of any person collecting *air samples* required at the completion of response actions. *(LAC 33:III.2725.B.2)* Note that the person conducting air monitoring must be LDEQ accredited as an asbestos Contractor/Supervisor.

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<tr>
<th>Name</th>
<th>Accreditation No</th>
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</table>
C. A written description of the locations where samples were collected. The following information should be included in the description. Attach behind Section G, Part I. *(LAC 33:III.2725.B.2)* Note that the laboratory conducting analysis of air samples must be a LELAP accredited lab. Attach a copy of the LELAP certificate behind Section G, Part I.

- Date of Collection
- Name and Address of Analyzing Laboratory
- Date of Analysis
- Results of Analysis
- Methods of Analysis
- Name and Signature of Analyst
- LELAP Laboratory Accreditation Certificate
EMPLOYEE TRAINING:
List each person required to be trained under *LAC 33:III.2721.A.1-3* and for supervisors who direct workers who may disturb ACM.

**Note:** all members of its custodial and maintenance staff who may work in a building that contains ACBM, whether or not they are required to disturb ACBM, shall receive **at least two hours of awareness training** within 60 days after commencement of employment; and staff who conduct any activities that will result in disturbance of 3 square or linear feet of ACBM shall receive **14 hours of additional training**. The following information must be provided for each employee trained. (*LAC 33:III.2725.C*) Attach behind Section G, Part I.

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Date of Training Completed</th>
<th>Location of Training</th>
<th>Trainer/Trainer Provider</th>
<th>Number of Hours Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Babin, Jr.</td>
<td></td>
<td>1/23/1992</td>
<td>Notre Dame Seminary</td>
<td>August Barbier</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Donald Pfefferle</td>
<td></td>
</tr>
<tr>
<td>Nicole Alverez</td>
<td></td>
<td>9/12//12</td>
<td>Archdiocese of New Orleans</td>
<td>LSU Continuing Ed</td>
<td>2</td>
</tr>
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</table>
LOUISIANA STATE UNIVERSITY
CONTINUING EDUCATION

Certifies that
Nicole Alvarez has completed and/or passed the examination for and EPA and/or La. DEQ approved course on

2 Hour Asbestos Awareness Training

held September 12, 2012
exam given on September 12, 2012

2 Hours

Expires on: September 12, 2013

Certificate # EAINC(2)
<table>
<thead>
<tr>
<th>LEA NAME</th>
<th>Archdiocese of New Orleans</th>
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<tbody>
<tr>
<td>SB # 23</td>
<td>St. Andrew the Apostle</td>
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</tbody>
</table>

**TWO HOUR AWARENESS TRAINING**

1. **Person's Name and Job Title**
   - Richard Babin, Jr. Maintenance

2. **Date of Training**
   - January 23, 1992

3. **Location of Training**
   - Pastoral Center
   - Notre Dame Seminary
   - 2901 S. Carrollton Ave.
   - New Orleans, La.

4. **Number of Hours of Training Provided**
   - Two (2)

5. **Training Organization**
   - Archdiocese of New Orleans
   - Certification No. 2TF025

6. **Instructor**
   - August J. Barbier 2T0110
   - Donald B. Pfefferle 2T0109
Section G, PART II (previously labeled Section 9)

PERIODIC SURVEILLANCE

Complete periodic surveillance each March and October per \textit{LAC 33:III.2721,} B (\textit{LAC 33:III.2723.D})

<table>
<thead>
<tr>
<th>Date of Surveillance</th>
<th>Name (Printed or Typed)</th>
<th>Location (Building, Room...)</th>
<th>Material (tile, insulation, ...)</th>
<th>Changes in Conditions:</th>
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<tbody>
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Directions: This form must be completed in March and October each year for each building containing ACBM. Please retain a copy for your files, keep in Section G, Part II (previously labeled Section 9) of the AHERA binder. Send a copy by email to Buildingoffice@arch-no.org. Please list all buildings on one form. Sprayed on Acoustical Material should be carefully observed during the semi-annual Surveillance Inspections and all horizontal surfaces, furniture and fixtures should be wet wiped at least two times per year.

Note: if no change has occurred, simple write "NO CHANGE" in the space provided under Changes in Conditions.
Asbestos Surveillance Form

School Name: St Andrew The Apostle

Number of Buildings: 11

Periodic Surveillance

Directions: This form must be completed in October and March each year for each building containing ACBM. Please retain a copy for your files and send a copy to the Office of Catholic Schools.

Please list all buildings on one form.

1. Name of person performing surveillance:

 Last Bobbi          First Richard          M.I. J

2. Date of Surveillance:

 Month May          Day 17          Year 2012

3. Description of changes in the condition of the materials:

  No change

Note: If no change has occurred, simply write “NO CHANGE” in this space.
Section G  
Part III  
CLEANING

List each time that cleaning under *LAC 33:III.2719.C* is performed. (*LAC 33:III.2725.E*)

<table>
<thead>
<tr>
<th>Date of Cleaning</th>
<th>Name (Printed or Type)</th>
<th>Locations Cleaned</th>
<th>Methods used to perform cleaning</th>
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<tbody>
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</table>
Section G  
Part IV

O & M ACTIVITIES

List the following information for each Operation and Maintenance activity conducted after December 14, 1987: (LAC 33:III.2725.F) Attach behind Section G, Part IV.

- Name of Person(s) Performing the Activity
- Start and Completion Dates for each Activity
- Location where Such Activity Occurred
- Description of Activity
- If Asbestos was Removed, the Name and Location of Storage or Disposal Site
MAINTENANCE ACTIVITIES OTHER THAN SMALL SCALE SHORT DURATION (SSSD)

List the following information for each time a major asbestos activity under *LAC 33:III.2719.E* is performed: *(LAC 33:III.2725.G)*
Attach behind Section G, Part IV.

<table>
<thead>
<tr>
<th>Name of the Person Performing the Activity</th>
<th>Start/Completion Dates</th>
<th>Location</th>
<th>Description of the Activity</th>
<th>If Asbestos was Removed Name and Location of Storage and Disposal Site</th>
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</table>
FIBER RELEASE EPISODE

For each fiber release episode that has occurred post December 14, 1987, list the following information: (LAC 33:III.2725.H) Attach behind Section G, Part IV.

- Date and Location of Episode
- Method of Repair
- Preventive Measures or Response
- Name of Person Performing the Work
- If Asbestos was Removed, the Name and Location of Storage and Disposal Site
**DESIGNATED PERSON GENERAL RESPONSIBILITIES UNDER**

**LAC 33:III. Chapter 27**

Pursuant to **LAC 33:III.2705.A** and **LAC 33:III.2723.H** of the Louisiana Air Quality Regulations, (Asbestos-Containing Materials in Schools and State Buildings), each Management Plan must contain a true and correct statement, signed by the Designated Person, that certifies that the general Management Plan responsibilities have been met. This form is provided to assist you in complying with this portion of **LAC 33:III. Chapter 27**.

<table>
<thead>
<tr>
<th>School/Agency:</th>
<th>St. Andrew the Apostle School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Address:</td>
<td>3131 Eton St., New Orleans, LA  70131</td>
</tr>
<tr>
<td>Designated Person:</td>
<td>Stacey G. Ertel</td>
</tr>
<tr>
<td>Designated Person’s Address:</td>
<td>7887 Walmsley Ave.</td>
</tr>
<tr>
<td>City:</td>
<td>New Orleans</td>
</tr>
<tr>
<td>State:</td>
<td>LA</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>70125</td>
</tr>
<tr>
<td>Phone No:</td>
<td>(504) 861-6210</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:buildingoffice@arch-no.org">buildingoffice@arch-no.org</a></td>
</tr>
</tbody>
</table>

**ASSURANCES**

This asbestos Management Plan was developed and has been submitted pursuant to **LAC 33:III. Chapter 27** of the Louisiana Air Regulations, Asbestos-Containing Materials in Schools and States Buildings, and the undersigned does hereby certify that the Designated Person has and will ensure the following:

- **1)** The activities of any person, who performs inspections, re-inspections, and periodic surveillance, develops and updates Management Plans, and develops and implements response actions, including operations and maintenance, are carried out in accordance with **LAC 33:III. Chapter 27**.

- **2)** All custodial and maintenance employees are properly trained as required in **LAC 33:III. Chapter 27** and all other applicable federal and/or state regulations (e.g., the Occupational Safety and Health Administration Asbestos Standard for Construction, the EPA Worker Protection Rule, or applicable state regulations).

- **3)** All workers and building occupants, or their legal guardians, are informed annually about inspections, response actions, post-response action activities, including periodic re-inspection, if applicable, and surveillance activities, that are planned or in progress.

- **4)** All short-term workers (e.g., telephone repair workers, utility workers, or exterminators etc.) who may come in contact with asbestos in a school are provided information
regarding the locations of ACBM and suspected ACBM assumed to be ACM.

5) All warning labels are posted in accordance with LAC 33:III.2727.

6) All management plans are available for inspection and that notification of such availability has been provided as specified in the Management Plan under LAC 33:III.2723.F.

7) The undersigned Designated Person pursuant to LAC 33:III.2705.A.7 received adequate training as stipulated in LAC 33:III.2705.A.8.

8) The Designated Person will consider whether any conflict of interest may arise from the interrelationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities under LAC 33:III.Chapter 27.

Signature: _________________________       Phone No: ______________________
Designated Person, pursuant to LAC 33:III.2723.H

Fax No. _______________________
Email Address: buildingoffice@arch-no.org
NOTIFICATION LETTER

To: SERVICE AND REPAIR CONTRACTORS

St. Andrew the Apostle School
3101 Eton St.
New Orleans, LA 70131

You have been or may be retained by (Insert School Name Here) to perform repair or service on certain facilities at this school.

This letter serves as your formal notice that Asbestos Containing Building Materials (ACBM) are present in these buildings and that “Caution” labels have been posted in the routine maintenance areas.

It is the intention of St. Andrew the Apostle School to require all personnel assigned by your company to perform work on the premises to sign a statement that they have been informed of the presence of the ACBM on the premises and to prepare to take the necessary precautions when working in the vicinity of the ACBM.

St. Andrew the Apostle School expects you to inform all workers assigned to perform services in this school that they will be required to sign a statement acknowledging their notification and awareness of the presence of ACBM prior to beginning work.

We ask you to acknowledge receipt of this letter and indicate your willingness to comply by signing one copy in the space provided below and return to the principal.

Acknowledged

Date: 

Company: 

Signature: 

Print Name: 

Address: 

Phone: 
SHORT-TERM WORKERS NOTIFICATION ACKNOWLEDGMENT

The undersigned short-term workers (Individual performing the work) have been notified of the presence of asbestos in the buildings of (Insert School Name Here) prior to starting work.

<table>
<thead>
<tr>
<th>Date</th>
<th>Company</th>
<th>Print Name</th>
<th>Signature</th>
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File this completed form in Section F, Notification of Short Term Workers (individual workers)